

## Millwood Farmer's Market February, 2009

The goal of the Millwood Farmers Market is to provide the residents of the community with a reliable source of quality fresh produce and other artisan goods, while at the same time providing a viable venue for local producers to sell their goods directly to the consumer. Along with facilitating these important transactions our hope is to contribute to a healthier community, by providing regular interactions between neighbors, cultural experiences including music, and a local outlet for the W.I.C. program.

### Rules of the Market

The Market Rules are in place to ensure that the community receives the highest quality farm products grown or produced by local area farmers and to set the operating guidelines for market activities.

**1. Vendors must grow, produce or wild craft all products sold at the market.**

Only farm products grown by the vendor on the farm owned or managed by the seller. Products from U-pick operations, warehouses, gleanings etc. are not allowed. Wild crafted (wild harvested) products, such as huckleberries and mushrooms are allowed. Crafts must be manufactured by the seller with their own hands. Commercial, second hand or imported items are prohibited.

**2. Market times run from 3:00 PM to 7:00 PM.** Vendors should be in place one half hour prior to opening and shall not take down the stall prior to closing.

**3. Pricing:** Pricing of goods is up to the vendor but pricing below cost, resulting in the undercutting of other vendors is not allowed. Pricing complaints or questions will be subject to board review.

**4. Stall Space:** Stalls shall be identified with a sign bearing the farm or vendor's name. Stalls shall be kept clean and orderly during Market times and shall be cleaned prior to vacating the Market. All vendors who erect canopies (including umbrellas) are required to safely anchor it to the ground. Plastic buckets filled with water and secured with bungies is the common method. Whatever the method, there should be at least 20 lbs of weight on each leg of a canopy or umbrella.

**5. Conduct:** Vendors are expected to conduct themselves in a professional and courteous manner. Vulgar, aggressive or inappropriate language is prohibited. No smoking, alcohol or vendor's pets are allowed on the market site. Any customer or vendor grievances should be brought to the on-site market manager and if necessary they will be brought to the governing board for resolution. Customers who have a legitimate complaint about the quality of a product should be given a full refund or replacement by the vendor when requested.

**6. Fees:** The daily Market fee is \$10.00 per stall space. The application fee is \$20 and goes to help secure our insurance policy for the season. Annual membership for all market days is \$150 and will cover all daily vendor fees and the membership application. The annual membership amounts to a \$70 savings if you participate in all market dates scheduled in 2008.

**7. Vendor Approval Process:** The governing board of the Market will meet the first week in April to approve vendor applications. Vendors will be approved based on the market rules and goals, making sure that we have a diverse and quality line-up of products and crafts. We are required to maintain a majority of Market gross sales from farm products which may mean limiting the number of craft vendors on any given week.

**8. Compliance:** The vendor is responsible for compliance with all applicable regulations governing the growing, production and marketing of the goods.

I have read and agree to abide by the above rules and further agree to allow the Market governing board access to my farm or place of production for the purpose of verifying that the products sold at the market have been grown on the farm by the vendor or hand produced by the crafter.

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Signature

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Date